ClubRunner

Form Designer: Add-ons

Omar S. - 2021-04-21 - Form Designer

Form Designer - Addons

Form Designer

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Add-Ons: The add-on section is used to create additional items to be included with the registration. These items can be anything. Within this section an Event Coordinator can apply prices to different items.

Event AddOn Designer

	Optional Add-ons	Description	Limit Per Person	Quantity Left	Code	Actions
⬆⬇	Children 8-18 years old		no limit	no limit		📝🗑
⬆⬇	Golf Tournament - Sunday afternoon		no limit	no limit		📝🗑
⬆⬇	DVD		no limit	no limit		📝🗑

To start click the **Add New AddOn** button, the window to enter add-on information will appear. Within this section an individual can enter the following options to their add-on.

Code: A manual code field that will be associated with the Add-On.

Set PST/State Tax | Set GST/Fed Tax: This section is dependent on what state or province your event is located in. This section is enabled if taxes are needed to be applied to the add-ons.

Max Registrations allowed: Used to set a registration limit, this should be left blank to be unlimited.

Pricing: The lower section will have the attendee groups, and time ranges applied to this section. An event organizer can apply pricing based on the groups created and the time ranges setup. The amounts entered are the full amounts for the add-on despite the time range. Once the information is entered, click the **Save** button to save the add-on details or **Cancel** button to discard.