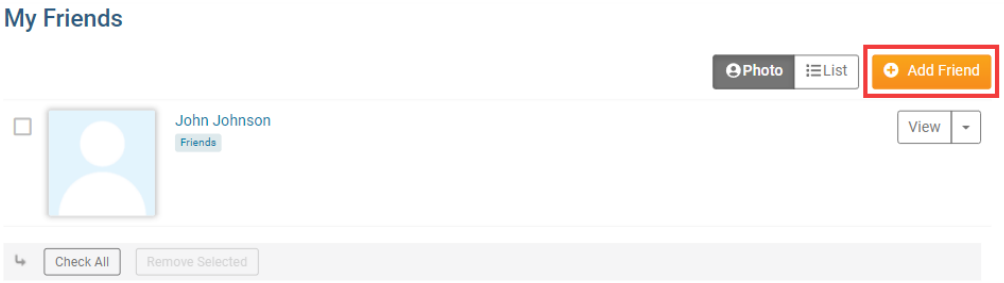
ClubRunner

How do I add a friend to my friends list?

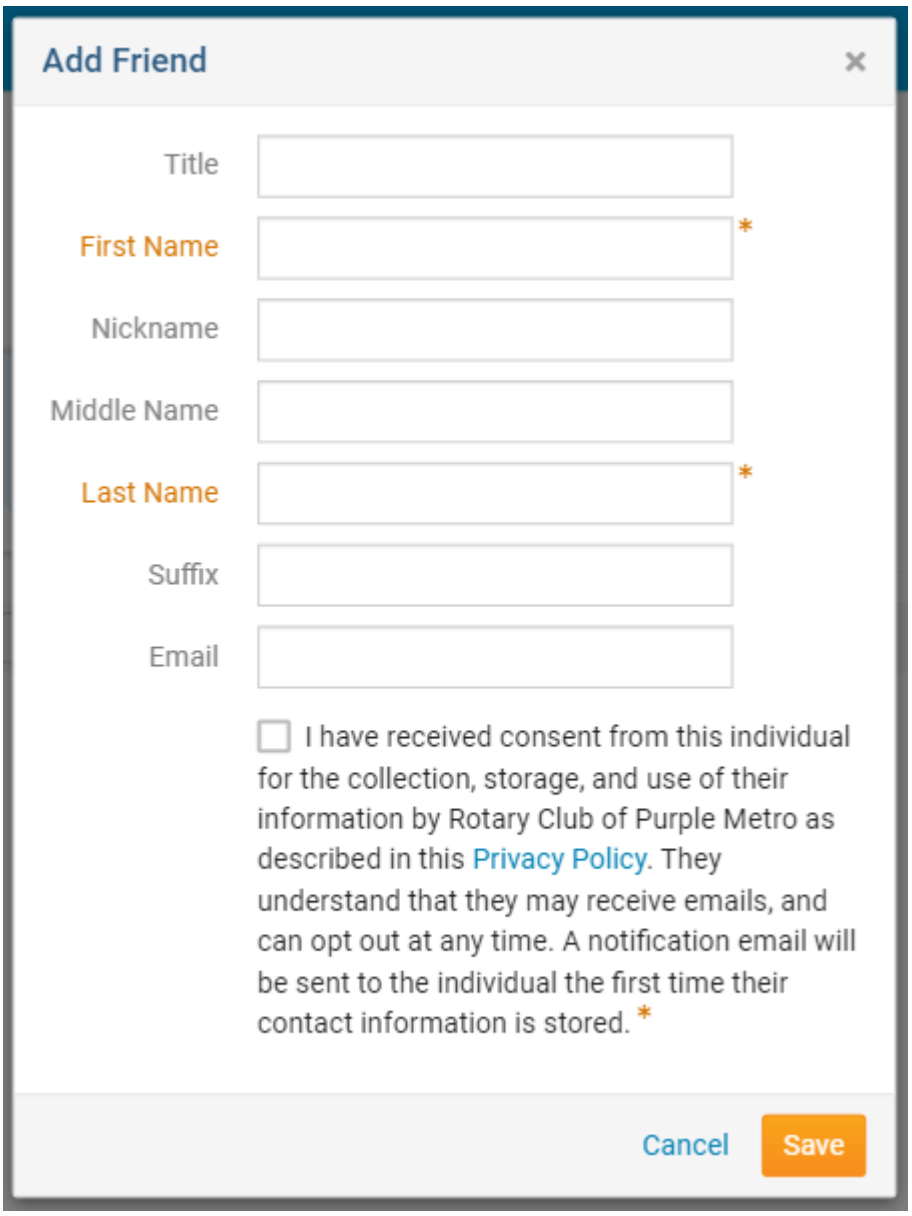
Omar S. - 2021-11-29 - My ClubRunner

To add a Friend to your **My Friend** list, please follow the steps below:

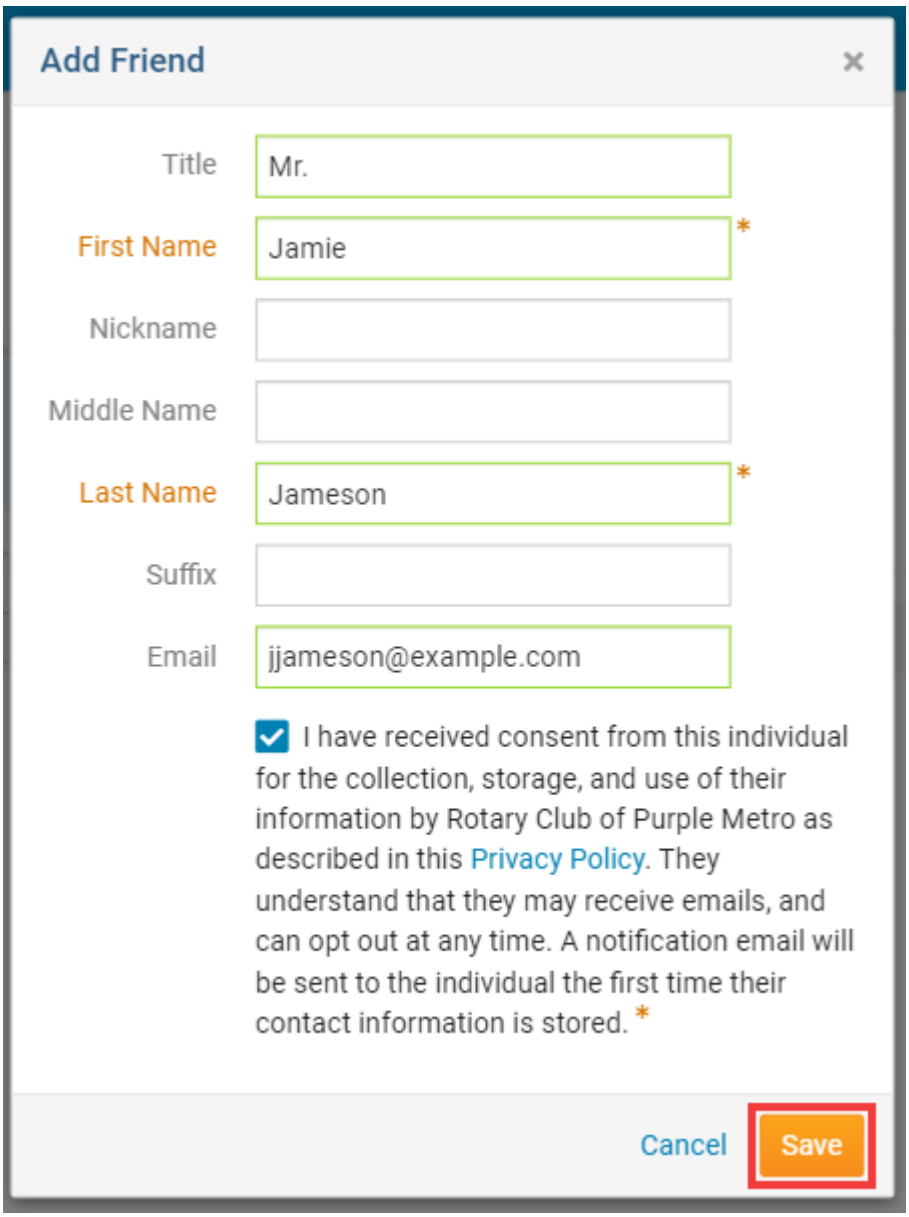
1. Go to the Club's website and login.
2. Click the **Member Area** link near the top right.
3. Click **My ClubRunner** on the menu bar near the top.
4. Click the **My Friends** link on the menu bar directly below.
5. This takes you to the **My Friends** page. To add a new friend click on the **Add Friend** button.



6. Fill in the information fields accordingly. The First and Last name is required as well as the checkbox to confirm that you have consent from the contact to store their information.



7. Click on the **Save** button, when finished.



8. The new contact has now been added. If you edit this contact after it's created, you will see that you can add much more information into the contact details such as address, birthday, Company name and much more.

