

ClubRunner

Help Articles > Club Help > Club - Administration Guide > Club Management > How do I add or change the club logo?

How do I add or change the club logo?

Michael C. - 2021-02-17 - Club Management

Your club logo is a distinctive image that helps brand your club and makes it stand out. You can upload or delete a club logo through the **Administration** section of your **ClubRunner** page.

1. To edit your club logo, you must go to your club homepage and log in. Click **Member Login** near the top right of the page.
2. Then, click on **Member Area** near the top right of the page.
3. You are now on the administration screen. Click on **Club Info & Settings** on the blue menu bar.
4. This takes you to the **Club Info & Settings** page. Click **Edit** near the top right of each section to change the information.

Club Information Rotary Club of Green Town

Print Page



President: Leigh Brackett
member(s): 21 active, 1 honorary

Meetings: Tuesdays at 9:00 AM
Genworth Financial Inc.
[View map](#)

[website](#)

Club Details Executives

Club Details [Edit](#)

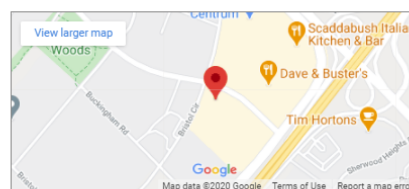
Club Name Rotary Club of Green Town
Short Name Green Town
Club Id 1234
Club Type Rotary Club
Date Chartered Nov 13, 2012
Club Motto Service Above Self
Club Greeting

Contact Info [Edit](#)

Mailing Address 2060 Winston Park Drive
Oakville, ON
Canada
[View map](#)
Permalink rotary
Website <https://clubrunner.ca>
Email customer@clubrunner.ca

Meetings [Edit](#)

Schedule Tuesdays at 9:00 AM
Location Genworth Financial Inc.
Address 2060 Winston Park Dr.
Oakville, ON L6H 5R7
Canada
Meeting Comments
Meeting URL <https://zoom.com/1234>
Private Details The Zoom pw is: 1234



5. Click on the **Club logo**.

Club Information Rotary Club of Green Town



President: Leigh Brackett
member(s): 21 active, 1 honorary

- Then, click on the **Edit** link on the logo.

Club Information Rotary Club of Green Town



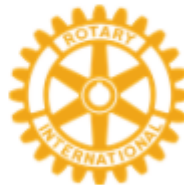
President: Leigh Brackett
member(s): 21 active, 1 honorary

- This will take you to the **Update Club Logo** page. Click on **Load from Image Library**.

Update Club Logo

Logo Settings

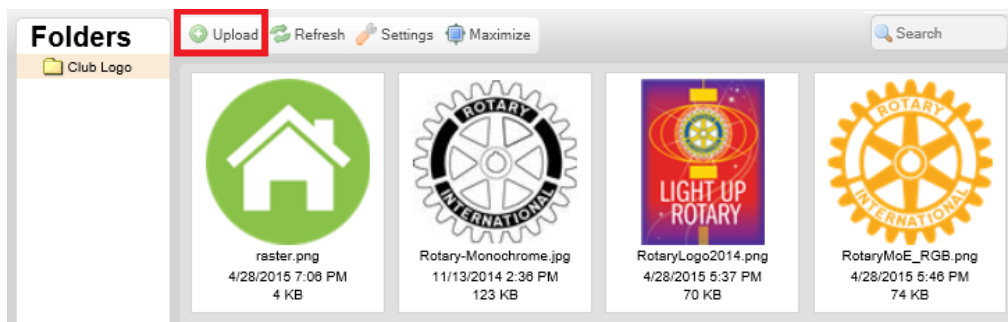
Existing Club Logo:



Change Logo: [Load from Image Library](#)

Logo will be resized to 100 pixels wide. File types accepted are .GIF, .JPG and .PNG.

- You could choose an existing image from your Library by double clicking on it, or you can add a new image from your computer by clicking on the **Upload** button.



9. Select the logo, by double clicking on it.
10. This selects the logo and loads it to the website. Please go to the homepage to see the change.

Related Content

- [How do I edit my club's information?](#)
- [How do I update our club's contact?](#)