ClubRunner

Help Articles > Club Help > Club - Administration Guide > Club Management > How do I add or change the club logo?

How do I add or change the club logo?

Michael C. - 2021-02-17 - Club Management

Your club logo is a distinctive image that helps brand your club and makes it stand out. You can upload or delete a club logo through the Administration section of your ClubRunner page.

- 1. To edit your club logo, you must go to your club homepage and log in. Click Member **Login** near the top right of the page.
- 2. Then, click on **Member Area** near the top right of the page.
- 3. You are now on the administration screen. Click on Club Info & Settings on the blue menu bar.
- 4. This takes you to the Club Info & Settings page. Click Edit near the top right of each section to change the information.

Club Information	Rotary Club	of Green Tow	n				🖨 Print Page
Change Change Club Details Executives	President: L member(s): 2	eigh Brackett 1 active, 1 honorary		Meetings:	Tuesdays Genworth	s at 9:00 AM n Financial Inc. nap	website
Club Details			🖋 Edit	Meetings			🖋 Edit
Club Name	Rotary Club of Gree	en Town			Schedule	Tuesdays at 9:00 AM	
Short Name	Green Town				Location	Genworth Financial Inc.	
Club Id	1234				Address	2060 Winston Park Dr.	
Club Type	Rotary Club					Oakville, ON L6H 5R7 Canada	
Date Chartered	Nov 13, 2012			Monting (ommonto	oundu	
Club Motto	Service Above Self			weeting C	eting LIPI	https://zoom.com/1234	
Club Greeting				Drive	to Dotaile	The Zoom pw is: 1224	
				FIN	ate Details	The 20011 pw 15. 1234	
Contact Info			🖋 Edit	View la	arger map	Centrom	Scaddabush Italian
Mailing Address	2060 Winston Park Oakville, ON Canada	Drive		Woods Witchen & Bar			
	♥ View map				Non Re	Re de Tim Horte	Hortons
Permalink	rotary			Google			Sherwood Height
Website	https://clubrunner.ca			artistor .		Map data ©2020 Google Terms o	of Use Report a map error
Email	customercare@clu	brunner.ca					

5. Click on the **Club logo**.

Club Information Rotary Club of Green Town



President:	Leigh Brackett
member(s):	21 active, 1 honorary

6. Then, click on the **Edit** link on the logo.

Club Information Rotary Club of Green Town



President:	Leigh Brackett
member(s):	21 active, 1 honorary

7. This will take you to the Update Club Logo page. Click on Load from Image Library.

Update Club Logo

Logo Settings

Existing Club Logo:



Logo will be resized to 100 pixels wide. File types accepted are .GIF, .JPG and .PNG.

8. You could choose an existing image from your Library by double clicking on it, or you can add a new image from your computer by clicking on the **Upload** button.



- 9. Select the logo, by double clicking on it.
- 10. This selects the logo and loads it to the website. Please go to the homepage to see the change.

Related Content

- How do I edit my club's information?
- How do I update our club's contact?