ClubRunner

How do I add packages?

Omar S. - 2021-04-08 - MyEventRunner

To add a package, please follow these steps:

1. Click on **Packages** under the **Form Designer** section.

2. Click on the **Add New Package** button in the top right corner.

3. Enter in a **package name** and **description** along with **pricing** information.

Package Name

en-ca: [   ]

Description

en-ca:
| **B** *I* U S Iₓ | **A** ⁃ | Font ▾ | Size ▾ | ⬚ Source |

Set PST/State Tax   ☐ [   ] %

Set GST/Fed Tax   ☐ [   ] %

Max Registration Allowed   [   ] Leave blank for no limit

Package Code   [   ]

Number of People Covered   [1 ▾]

	Before Apr 8, 2021	From Apr 9, 2021 to Apr 14, 2021	After Apr 15, 2021
All Attendees	$ 0.00	$ 0.00	$ 0.00

[**Save**]   [Cancel]

4. Click the **Save** button when complete.

Package Name

en-ca: [_____]

Description

en-ca:

| **B** *I* U S I~x~ | **A** ▾ | Font ▾ | Size ▾ | 🔲 Source |

Set PST/State Tax   ☐ [_____] %

Set GST/Fed Tax   ☐ [_____] %

Max Registration Allowed   [_____] Leave blank for no limit

Package Code   [_____]

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[**Save**] [Cancel]