ClubRunner

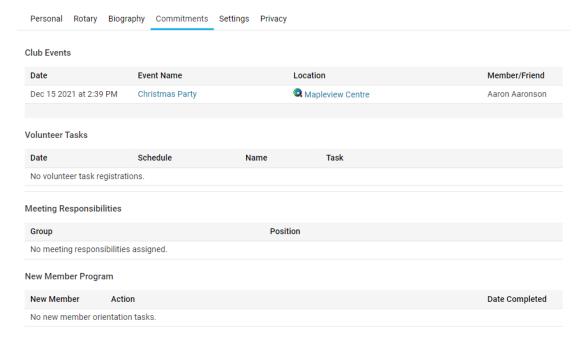
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How do I track my commitments?

Omar S. - 2021-11-29 - My ClubRunner

ClubRunner gives you an easy way to review your commitments to your club, with the **My Commitments** function. This link is connected to a group of features within the ClubRunner site. These features are **EventPlanner**, **Duty Roster**, **New Member Orientation**, and **Committees Management**. Every time your profile is added to one of these features (such as "Register for an event"), it will automatically display within this page.

- 1. To access My Commitments, you must go to your club homepage and log in. Then, click on **Member Area** on the top right, under your club banner.
- 2. Along the top of the screen you will see several tabs. Click on the My ClubRunner tab.
- 3. Next, click on the My Commitments link under MyClubRunner.
- 4. You are now on the **Member Commitments & Plans** page. Here, you can view any commitees, volunteer work, club duties or events for which you have registered. In this example, the member is the chair of a food drive committee and is registered to attend a Christmas party.



5. To find out more about an item on your **My Commitments** page, click on it. This will bring you to an information screen about that item.