ClubRunner

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How do I track my Commitments? (District)

Michael C. - 2021-04-09 - My ClubRunner

ClubRunner gives you an easy way to review your commitments to your District, with the **Commitments** function. You will see related information to the: **Event Planner**, **Duty Roster**, **New Member Orientation**, and **Committees Management**. Every time your profile is added to one of these features (such as "Register for an event"), it will automatically display within this page.

- 1. To access your Commitments, you must go to your district homepage and log in. Then, click on **Member Area** on the top right, under your club banner.
- 2. Along the top of the screen you will see several tabs. Click on the For Members tab.
- 3. Next, click on the Edit My Profile link under For Members tab.
- 4. Now that you are on your Profile Page, click on the **Commitments tab**.

Member Profile										
Vipdate Kevin Cruz Personal Rotary Biography Commitmediate	nents Settings Privacy									
Member Details			Edit							
Title		Gender	Male							
First Name	Kevin	Date of Birth	Dec 08 1986							
Middle Name	М	Anniversary								

5. You are now on the **Commitments** profile page. Here, you can view any committees, volunteer work, club duties or events for which you have registered. In this example, the member is the chair of a food drive committee and is registered to attend a Christmas party.

Personal	Rotary	Biography	Commitments	Settings	Privacy					
Club Events	s									
Date		E	vent Name				Location		Member/Friend	
Apr 30 202	21	C	Canada Day BBQ						Kevin Cruz	
Volunteer T	Tasks									
Date		5	Schedule		Name	Task				
No volunteer task registrations.										
Meeting Re	esponsibil	ities								
Group	Group Position									
No meeting responsibilities assigned.										
New Memb	oer Progra	m								
New Mem	ber	Action							Date Completed	
No new m	ember orie	entation task	S.							
Current Co	mmittees									
Committe	e				Role		Action			
Club										
Website C	ommittee				Chair				View Committee	

6. To find out more about your **Commitments**, click on it. This will bring you to an information screen about that commitment.