

# ClubRunner

[Help Articles](#) > [ClubRunner Mobile App](#) > [\[Mobile\] How can I update member profiles in the ClubRunner Mobile App?](#)

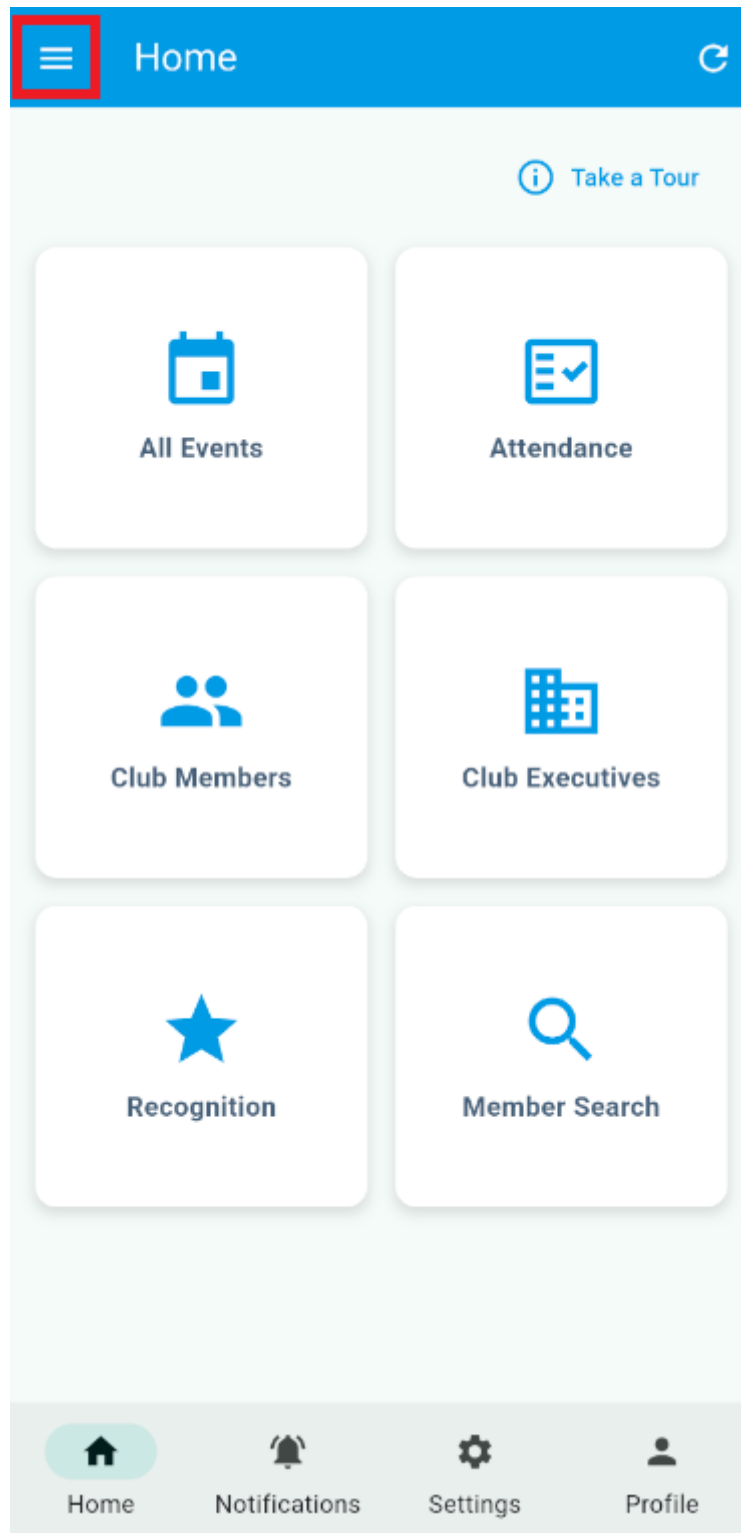
## **[Mobile] How can I update member profiles in the ClubRunner Mobile App?**

Michael C. - 2025-10-15 - [ClubRunner Mobile App](#)

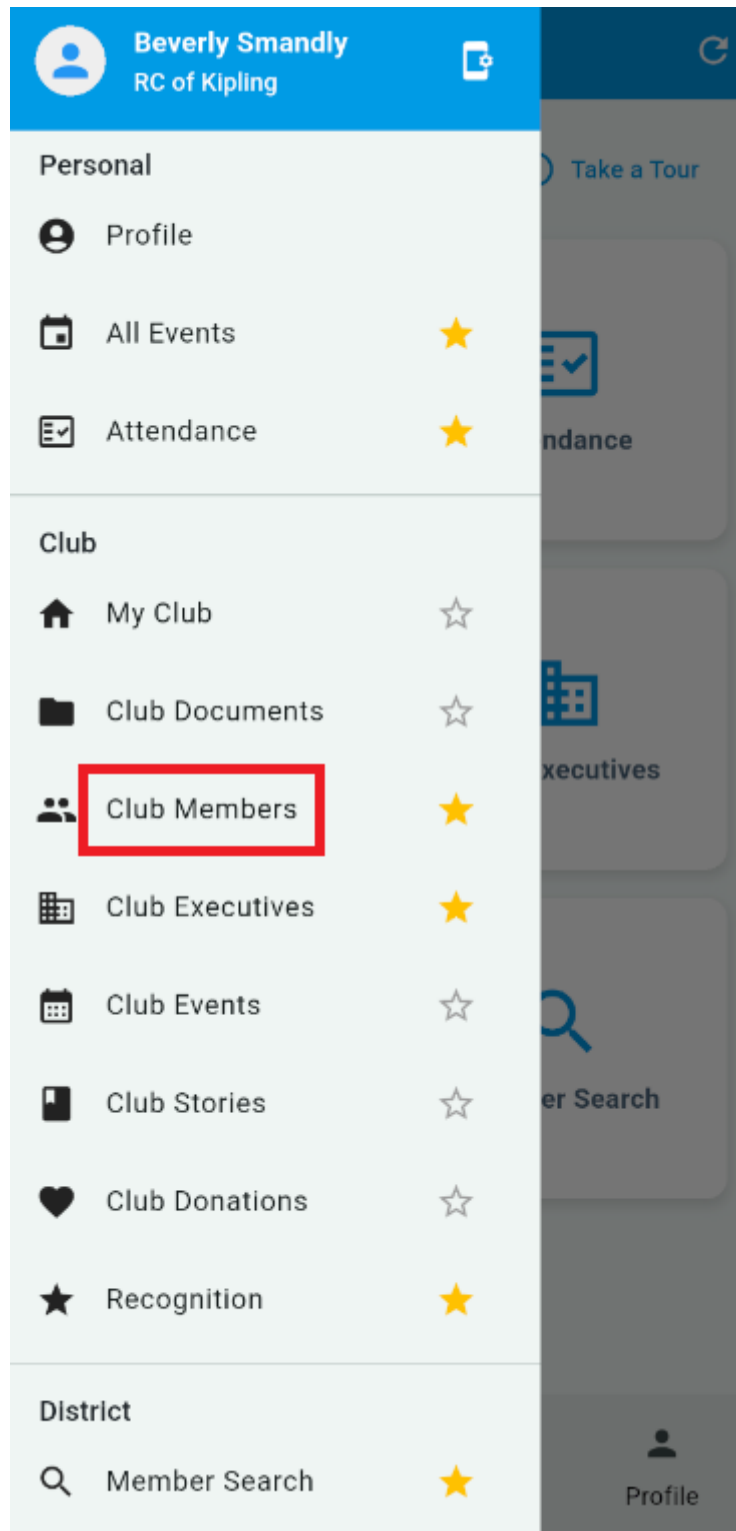
Using the ClubRunner mobile app both club and district staff members are able to update other members profiles.

### **Navigating to member profiles for club staff**

1. Open the ClubRunner mobile app through your device's list of applications.
2. If you are not already logged in, you may do so by following the steps in the [How do I log in to the ClubRunner Mobile App](#) article.
3. In the top left-hand corner of the screen, tap on the menu icon to open the app menu.



4. Tap on **Club Members**.

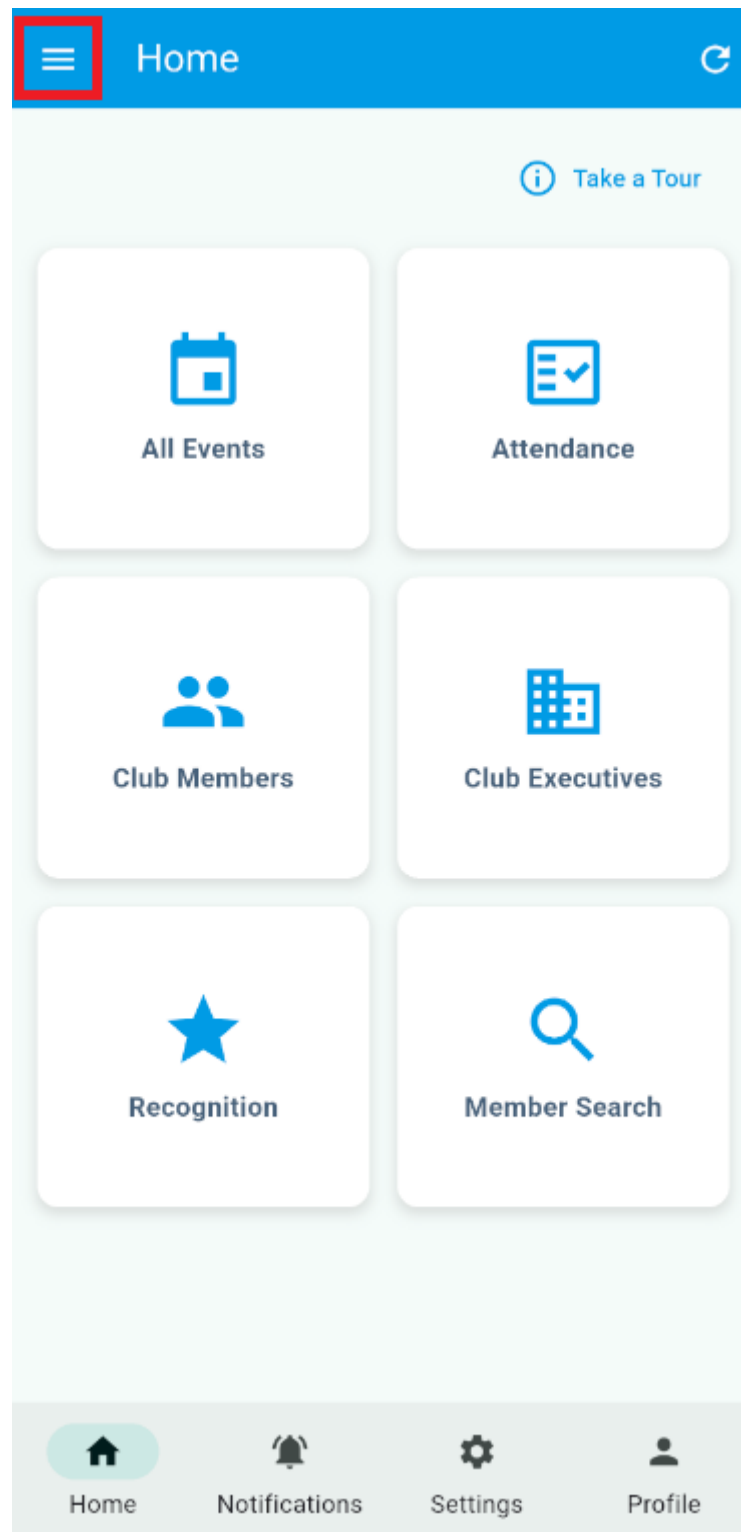


5. Locate and tap on the member who needs to be updated.

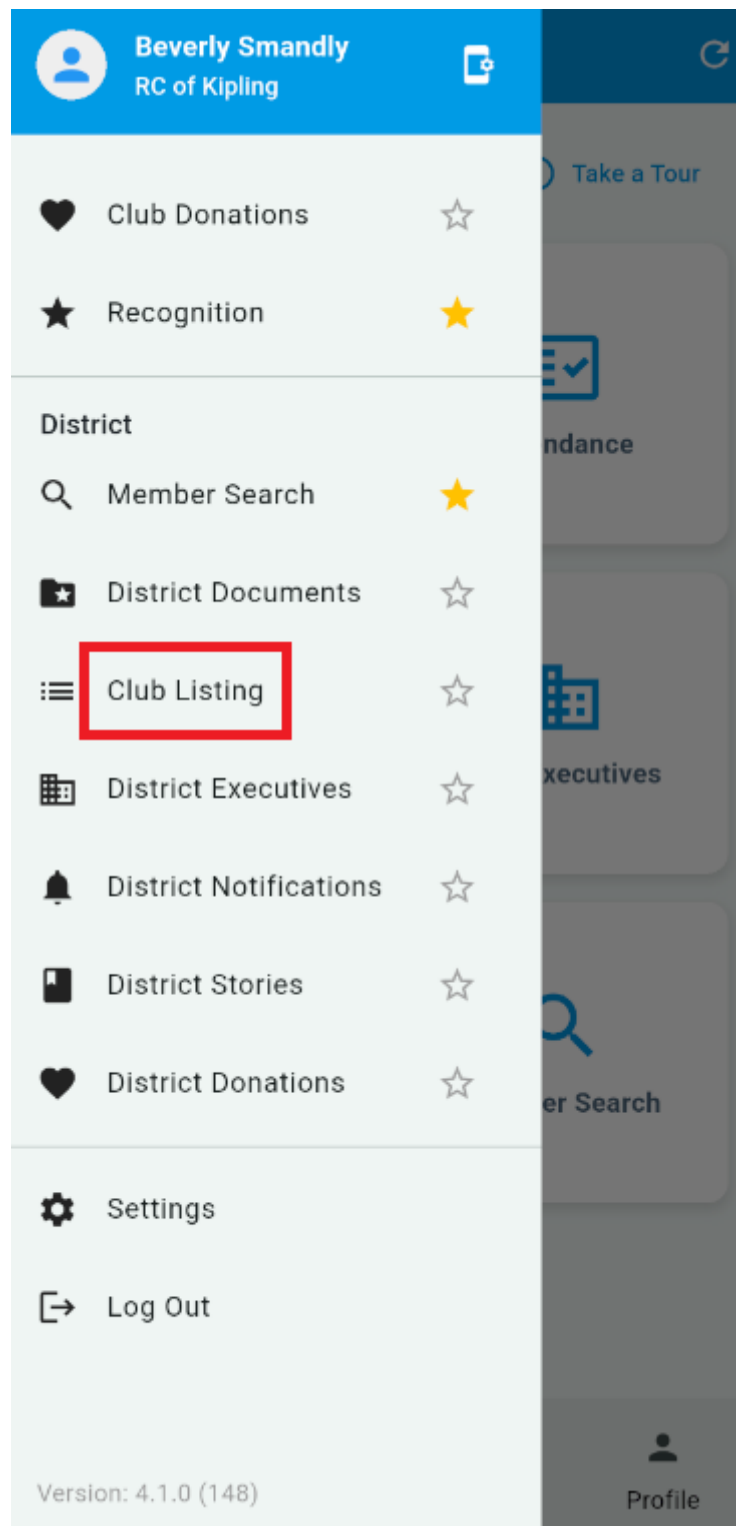
## Navigating to member profiles for district staff

1. Open the ClubRunner mobile app through your device's list of applications.
2. If you are not already logged in, you may do so by following the steps in the [How do I log in to the ClubRunner Mobile App](#) article.

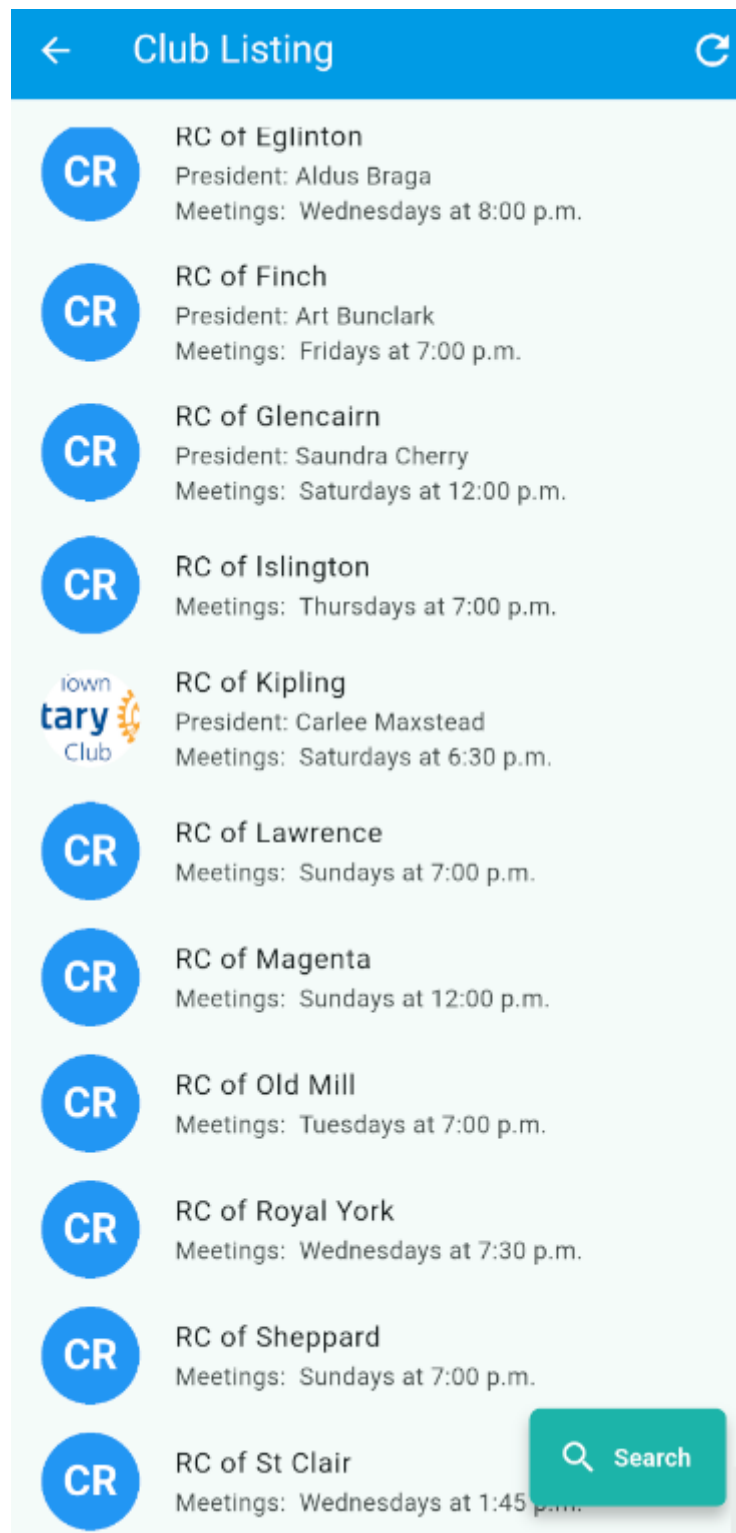
3. In the top left-hand corner of the screen, tap on the menu icon to open the app menu.



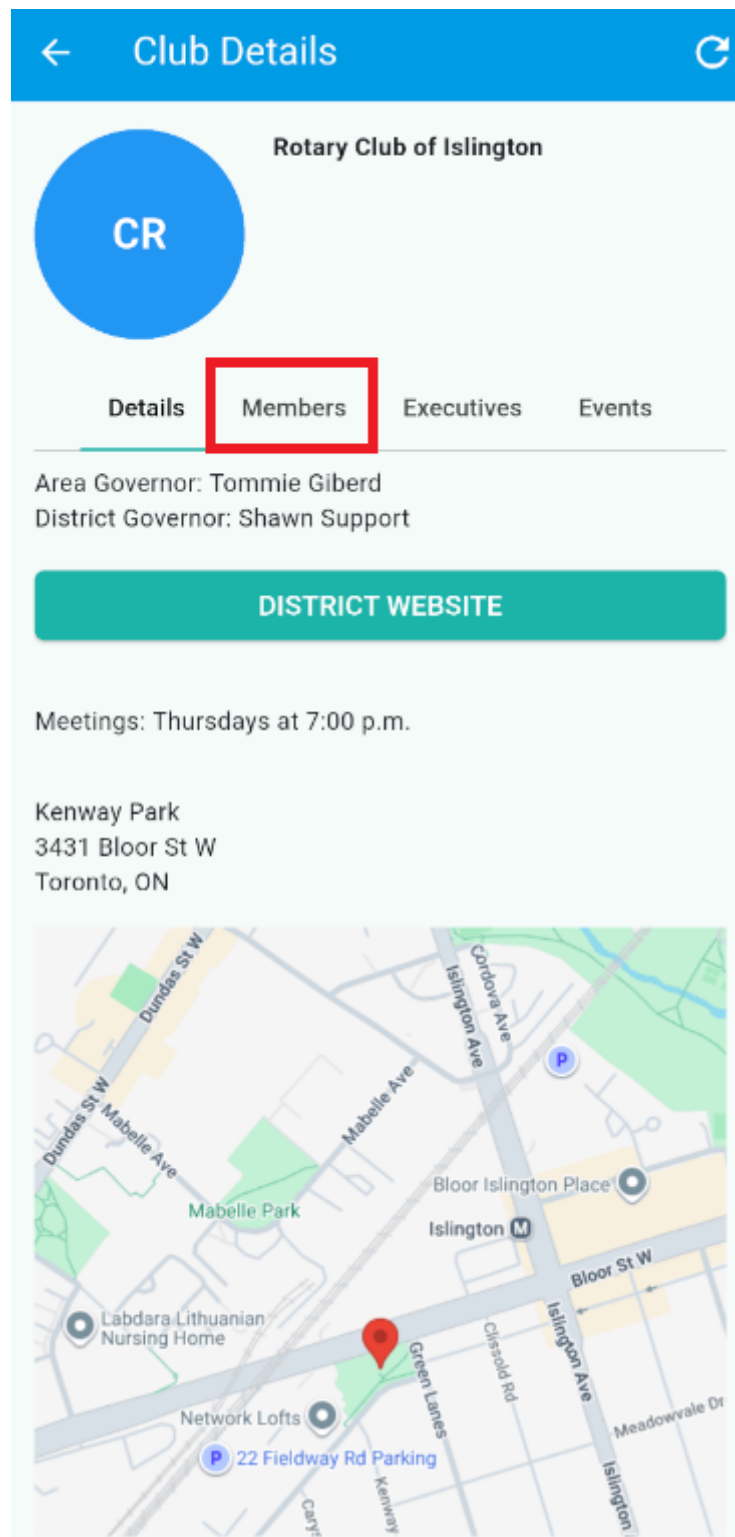
4. Tap on **Club Listing**.



5. Locate and tap on the club whose members you want to update.



6. Tap on the **Members** tab.



7. Locate and tap on the member who needs to be updated.


## Updating Profiles

1. On the profile, tap on the **Edit** button at the bottom of the screen.

←

Member Profile

↻



**Ike Bruineman**


**Member Type**

Active

**Phone**

**Email**

Primary: ibruineman5@sink.sendgrid.net




**Business Address**

No address available


**Home Address**

101 Placeholder Address  
Placeholder City, ON  
1A2B3C Canada




**Personal Info**


Title: Not specified  
Spouse/Partner: Not specified  
Anniversary: Not specified  
Birthday: Feb 13  
Joined Rotary: Oct 01 2024 (1 years)  
Joined Club: Oct 01 2024 (1 years)



 Edit

2. You can now update the fields displayed on the screen. Tap **Save** to save your changes. Please note that some fields are required and you will be notified if they are left blank.



 Edit Member



 Personal Information 


Title


First Name  
Ike

Middle Name


Last Name  
Bruineman

Nick Name

Suffix 

Gender  
Male 

Date of Birth  
1970-02-13



Note

**Who can update profiles**

- Club Level
  - Members with increased access levels: 50, 40, and 30
  - Members who are assigned as a Club Executive for the current, previous, or upcoming

organization year.

- Members who are assigned the Club Information Editor role at the District.

- District Level

- District Administrators
- District Membership Editors
- Area Governors (Can only make profile changes for club members within their designated Area)

#### Note

The following profile updates are currently supported by the Mobile App:

- Name

- First Name
- Last Name

- Email & Phone details

- Primary Email
- Alternative Email
- Preferred Phone Type
- Home Phone
- Work Phone
- Cell Phone

- Address Details

- Preferred Address Type
- Home address
- Work Address

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