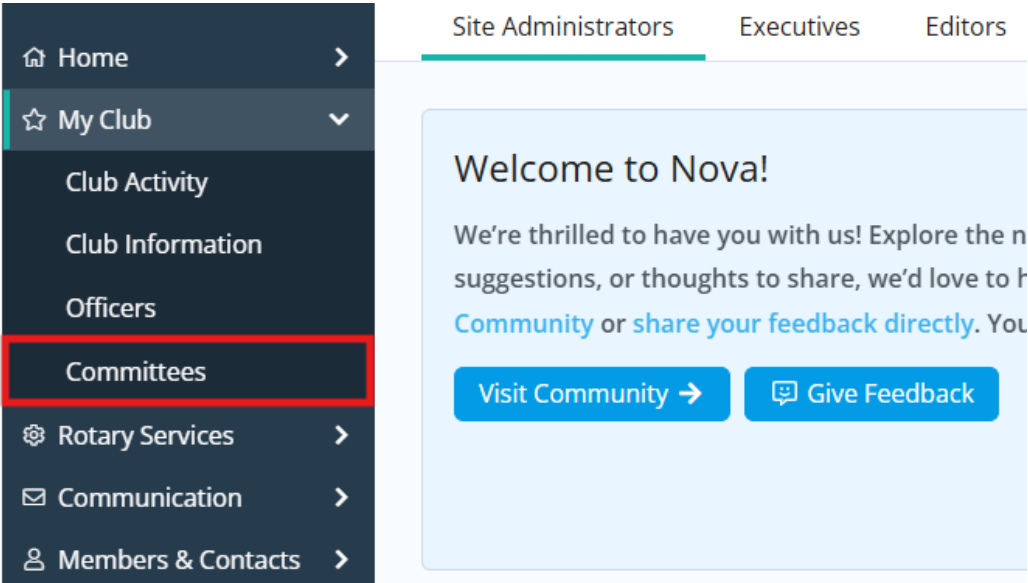


[NOVA] How do I change a committee's chair?

Michael M. - 2026-10-09 - [Committees](#)

The chair position for your club's committee may change from year to year. This article covers how to change a committee chair to another member.

1. To begin, log in to your account through your club homepage, then click on **Member Area** in the top right-hand corner. [Alternatively, click here to go directly to the ClubRunner login page.](#)
2. Click the arrow next to My Club in the left-hand navigation menu, then click **Committees**.



3. Find the committee you wish to edit in the list. You will see action icons on the right-hand side of the committee. Click the **pencil icon** to edit the committee's details.

NAME	CHAIR	TYPE	ACTIONS
President 2026 (Director: Natalina Tirkin)			
Membership Programs Committee	Halle Fast		  

4. A pop-up box will appear, displaying the information for the committee. Click the Director drop-down menu, then click the name of the executive who is taking over the committee.

Current: 2026 - 27

Name (at most 250 characters)

Membership Programs Committee

Director

President 2026

TITLE	NAME
President 2026	Tirkin, Natalina
President Elect	Cupitt, Shawn
Executive Secretary	Smandly, Beverly

☒ Do not change.

☐ Change this committee to a "Standing Committee".

Please note that once you do that,
you will lose all links to previous and future years of this committee
and this cannot be undone.

☐ Move this committee to a previous year.

Select Year: 2026/2027 (Current) ▼

Cancel

Save

Note

If the member does not appear in this list, please ensure that the member has been added to the Club Executives and Directors list by using the steps in this article: [How do I edit our club officers?](#)

5. Click **Save** to apply your changes.