

ClubRunner

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[NOVA] How do I set up and use the Donations page?

Michael M. - 2026-09-04 - [Donations](#)

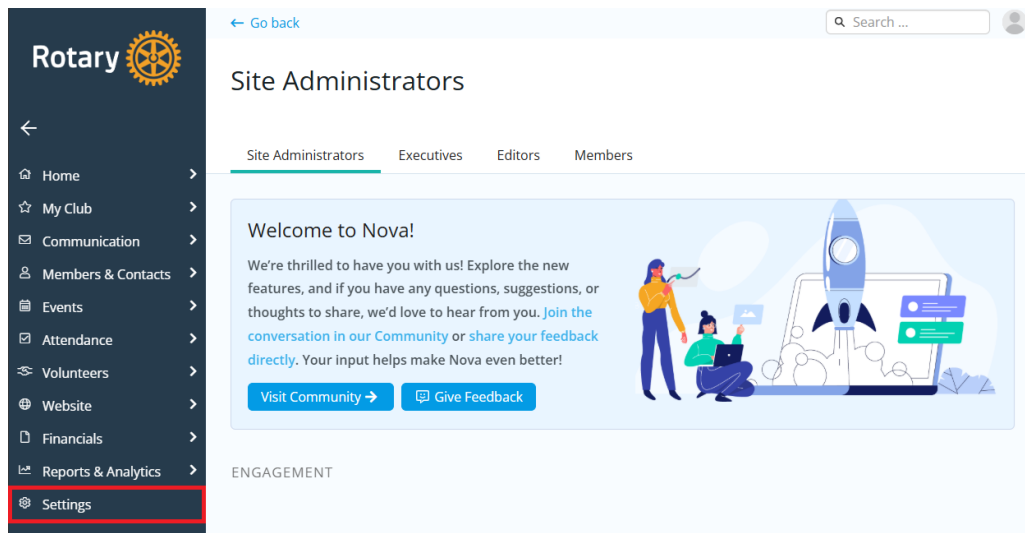
The donation module allows your organization to set up a page for collecting donations from visitors to your ClubRunner website. This support article will show you how to enable the built-in donation page.

Note

Your club will need to have a payment processor configured for use to collect donations. You may review the supported integrated payment processors available for your region on the following page: [ClubRunner Payment Processing](#)

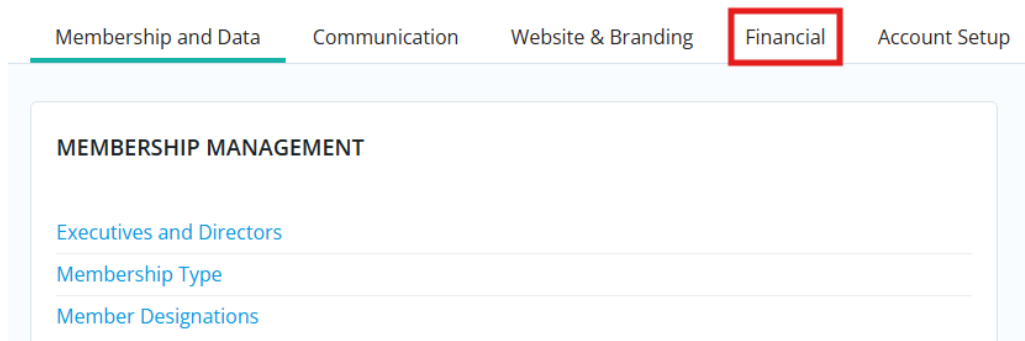
Once your club has an account with one of the supported payment processors for your region, please reach out to our team at support@clubrunner.ca and we can assist further.

1. To begin, log in to your account through your club homepage, then click on **Member Area** in the top right-hand corner. [Alternatively, click here to go directly to the ClubRunner login page.](#)
2. Once inside the members area, click **Settings** in the left-hand navigation menu.

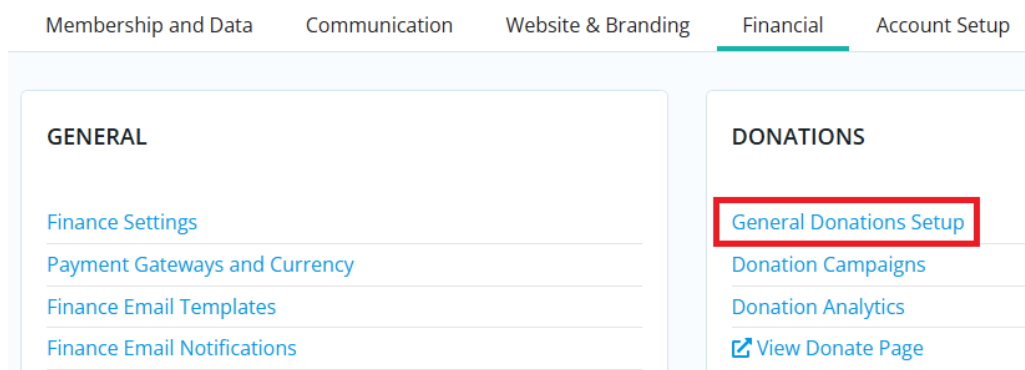


3. Click the **Financial** tab.

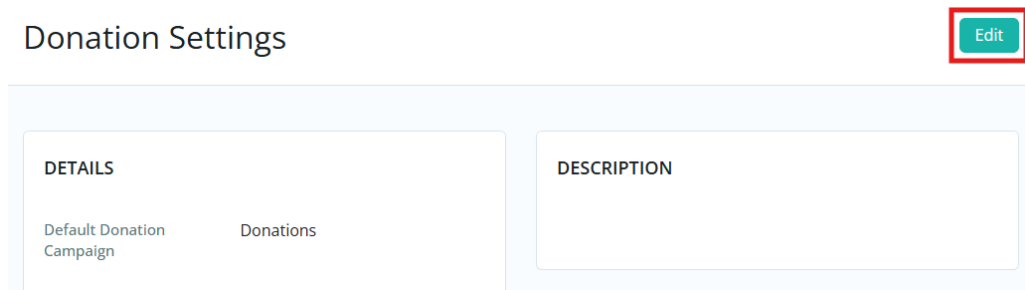
Membership and Data



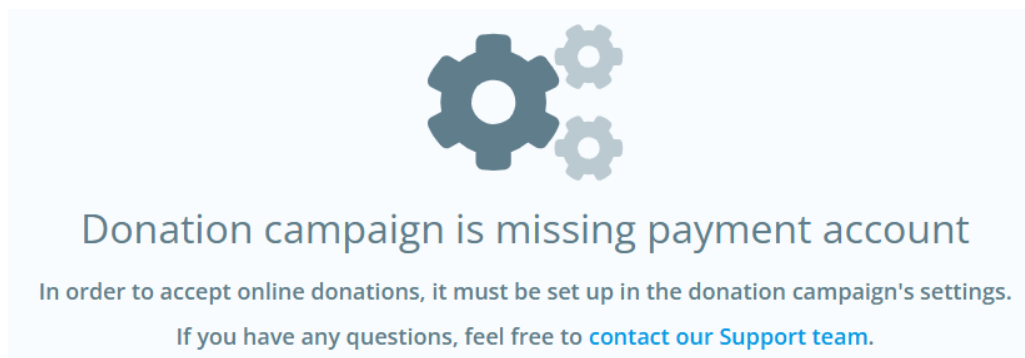
4. Click **General Donations Setup** in the Donations section.



5. On the following page you will see the details of your built-in donations page. Click the **Edit** button in the top right-hand corner to continue.



If you receive an error message, this means that the club does not have a payment processor configured for use. Please refer to the note at the top of this support article for next steps.

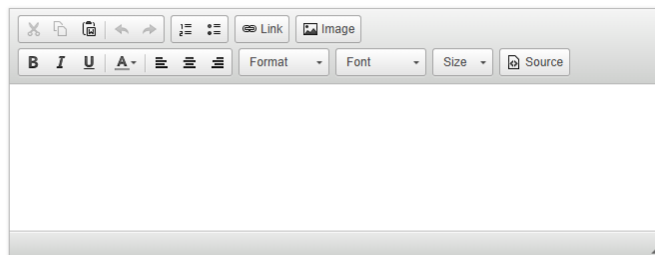


6. Enter a description that will appear on the public donations page. If you have already created additional

donation campaigns, you may use the drop-down menu to select which campaign should be selected as the default when visitors view the built-in donation page.

General Donation Settings

Donation Listing Description

A rich text editor interface with a toolbar at the top containing icons for undo, redo, link, unlink, image, bold, italic, underline, text color, background color, bulleted list, numbered list, and indent. Below the toolbar are dropdown menus for Format, Font, and Size, and a Source button. The main area is a large text box for entering the description.

Default Donation Campaign

Donations ▾

Cancel

Save

7. Click **Save** and your donations page will be updated and ready for use. You can link it to your website's navigation menu or always access it by adding /donate to your home page's URL web address (eg. portal.clubrunner.ca/XXXXX/donate).

To learn how to add additional donation campaigns or edit the default campaign settings, please read the support article: [How do I create a new donation campaign?](#)