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## Standard member data template

Omar S. - 2024-06-11 - [New Subscribers Guide](#)

Click below to download the Standard Member Data template in .XLS format.

**Please do not change or rename the column headings** in any way inside the template. For example changing the column heading "FirstName" to anything else such as "First Name" may cause issues with mapping the columns of data into our database.

Warning

Rotary International organizations and clubs should download the [Rotary member data template from this guide on our Knowledgebase](#). The Rotary member data template includes fields specific to Rotary International organizations.

### Attachments

- [Member\\_Data\\_Template.xls \(54.50 KB\)](#)