ClubRunner

Step 5: Website Content & Layout

Omar S. - 2021-02-19 - New Subscribers Guide

Before launching your site to your membership, you may want to populate your home page with some up-to-date content. With ClubRunner you can easily post stories and photos. You can also customize the front page with your preferred layout, theme and navigation menu to make your club site uniquely distinctive.

Design your home page
The layout you see on your home page is a serviceable and professional-looking default provided by ClubRunner. You have the freedom to redesign this page with a multiple of layout and style options. You can change the column structure, the location of widgets and the overall look and feel of the site to suit your preference and the needs your club. This is done using the "Website Designer" link, which is accessible through the Admin page. Only site administrators have access to this function initially, but the administrator can also extend the ability access web design features to another club member. For more detailed instructions on ClubRunner's "Web Designer" feature, please click **here**. Your link will open in a new window.

Web design help
When you are in the "Website Designer," you can look at the left-hand side of the screen to see a list of upcoming web-based seminars. These seminars, hosted by ClubRunner staff, give you the chance to see various features demonstrated live on the web. You can also ask any questions you may have about the process. We highly recommend attending the "Website Content & eBulletin" webinar to learn more about the various ways you can add content to your site, as well as learn best practices for assigning access levels.

Add content to your website
After you have configured your layout, you will want to add some personalized content to your site, through the Stories, News, Links, Downloads, Speakers and Site Pages modules. To access these content areas, either click on the links within the "Website Manager" section of the Admin page, or simply click on the Website tab, then select the "Website Content" menu option. For more detailed instruction on adding content to your site, please click **here**. This link opens in a new window.

*Go back to **Step Four**, or proceed to **Step Six**.*

Related Content

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- Step 4: Integrating With Rotary International