ClubRunner



# What are the custom page properties?

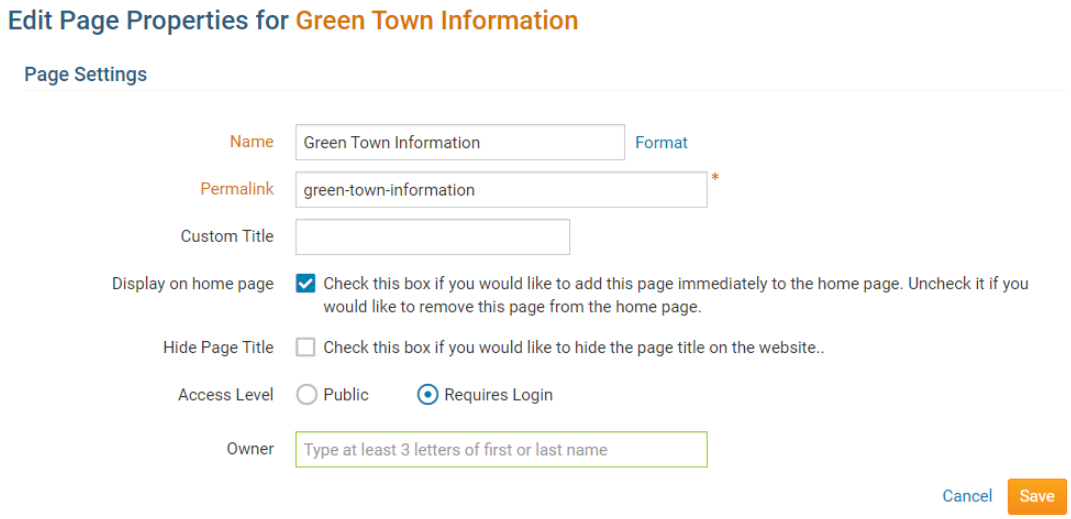
Michael C. - 2022-11-14 - Website Content

After creating a custom page, there are a number of different options that you can change and apply to adjust various details about your custom page, such as the name, permalink address, and display options.

To access your custom page properties, please follow these steps:

1. Login to the member area of your website
2. In the top primary navigation menu, click on **Website.**
3. In the secondary navigation menu, click on **Custom Page Library.**
4. This will bring you to the Custom Page Library, where you can find and review each of your websites custom pages. Locate the custom page you would like to adjust, click on the action drop down menu and select the **Properties** icon

From here you will be able to make changes to each of the properties available for your custom page. Each property has been outlined below.




**Page Title**

The Page Title property is a required field which will allow you to adjust and set the title of your custom page. This is what visitors to your website will refer to this page as, and is the title that will display on the page itself. By clicking on the Format option, you can make changes to how the title will appear on your custom page, including the font styling, size, and color.

**Hide Page Title**

By default, your custom page title will appear at the top of your custom page. This Hide Page Title option allows

you to disable this, and hide the page title on the page itself.

Example of page title shown and hidden

**Permalink**

The Permalink field is a required field which is automatically generated by ClubRunner, based on what has been entered into the Page Title property. This permalink is used as part of the URL for the page on your ClubRunner website. For example, if the permalink for our page is “about-our-club”, the final address to access this custom page would be one of the following, depending on whether your website has an aliased domain name:

http://portal.clubrunner.ca/xxxx/page/about-our-club

www.domainname.com/page/about-our-club

You can manually adjust your permalink, however this is only recommend for advanced users.

**Page Tab Title**

While the Page Title of your page allows you to set the name or title of your custom page within ClubRunner and the website itself, the “Page Tab Title” will allow you to adjust the title of the page that will be displayed within web browsers and search engines.

By adjusting this property, the text that appears within the tab of your web browser for the custom page, as well as the clickable headline of the page when it appears within search engines, such as Google, will be updated to reflect what has been entered for this property. This can be used as an easy and effective method to improve your SEO.

**Display on home page**

This option allows you to adjust whether the custom page will appear within the “Custom Pages” widget within your homepage. Selecting this option will add the custom page and begin to appear within the custom page widget.

Please note that these will only appear on your homepage if the Custom Pages widget has been added to your homepage as well.

**Access Level**

The Access Level property will help you limit those who have access to view your custom page, with two different options:

- Public
- Requires Login

By default, custom pages are public and can be accessed by any visitor to your website. However, you can choose to set the Access Level to Requires Login.

This will make it so that visitors to your website will first need to login to the website before they will be able to access to the page. If you would like to limit a page on your website to only members of your organization, this is a great option to use!

**Owner**

The Owner property allows the creator of the custom page to take ownership of the page itself, and identify themselves as the creator.

Typically, an access level of 60 - Editor is required to be able to create custom pages. However, individuals that are set as a Custom Page owner are provided elevated levels of access to the custom page itself. This will allow you to provide members of your organization access to edit specific custom pages, without providing them the Editor access level.