ClubRunner

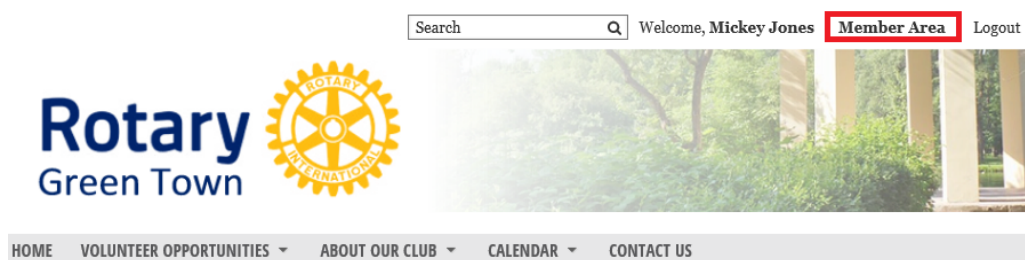# What is the club activity report?

Michael C. - 2021-02-25 - Reports

The **Club Activity** report displays the Club's member's activity in the Club. It display the member's information, participation points, attendance, volunteering, events, and more. Member earn participation points based on how active they are in the Club. If the member is a club officer, belongs to a committee, has good attendance, attends events, volunteers, and more these all earn points. This report displays all of these and totals them up. To learn more about this report please follow the steps below:
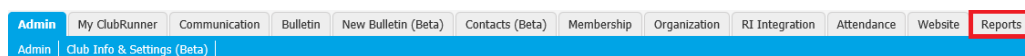
1. Please login to ClubRunner by going to the Club's website and click on the link near the top right called **Member Login**.
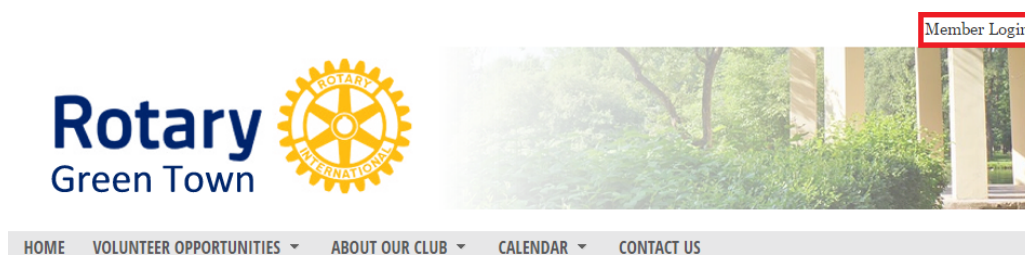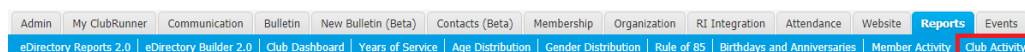

2. After you login, please click **Member Area** near the top right.

3. On the grey menu bar, near the top click **Reports**.

4. On the blue menu bar click **Club Activity.**

5. This takes you to the **Club Activity** report. By default it displays the current year. You can change this by the options:

    o **Since Created** - This pulls all of the data since the club was created in ClubRunner.
    o **By Year** - You can select which year you would like to see.
    o **Date Range** - You can put a custom date range in to find pin point information.
    o **Print** - This lets you print the report.
    o **Refresh** - This refreshes the page to display the options you selected.

Club Activity Report for Green Town

Print   Refresh

○ Since Created   ● By Year   2017-18 ▾

○ Date Range [   ] 📅 To [   ] 📅

6. The first part of the report displays the following:

  ○ **Membership Overview** - Displays the Club's name, chartered date, how many members at the start of the year and end, number of new members, and number of terminated members.
  ○ **Total Participation Points** - This is the total points the members earned this year so far. To learn more about Participation Points please read the article called **Where Can I View or Change Participation Points?**
  ○ **Comparison to Last Year** - This is how many points the members had last year.
  ○ **Summary** - Displays the average attendance, average age, and total events.

Membership Overview

Club Name (ID)	Green Town (1234)
Club Chartered	Nov 13, 2012 (4 years, 11 months)
Members (Start)	16 Active, 1 Honorary
Members (End)	16 Active, 1 Honorary
New members	1
Terminated members	0

Total Participation Points

238 ⬆

Jul 01, 2017 - Oct 24, 2017

Comparison to Last Year

101

Jul 01, 2016 - Oct 24, 2016

Summary

Average Attendance	77.06%
Average Age (Median Age)	50 (47)
Total Events	3

7. The next part of the report displays the following:

  ○ **Member History** - Displays a graph of the member count.
  ○ **Email Usage** - Displays the number of emails sent and displays the total amount of messages.
  ○ **Attendance** - Displays the Club's attendance details.

Membership History

— Member Count

Email Usage

Number of email blasts	42
Total number of messages	55

Attendance

Average attendance for reporting period: 77.06%

Year	No. Meetings	Actual	Reported
2017-18	6 meetings	74.38%	77.06%

8. The next part of the report displays the following:

  ○ **Age Distribution** - Displays the members age distribution.
  ○ **Gender Distribution** - Displays the members gender distribution.
  ○ **Year of Service Distribution** - Displays how long the members were part of the organization.

Age Distribution

- 29 UNDER
- 40-49
- 50-59
- 60-69
- 70 OVER
- UNKNOWN

11.8%
23.5%
11.8%
41.2%

Year Of Service Distribution

Based on date joined Rotary.

- <01 year
- 01-05 years
- 05-10 years

12.5% 12.5%
75%

Gender Distribution

- Male
- Female

35.3%
64.7%
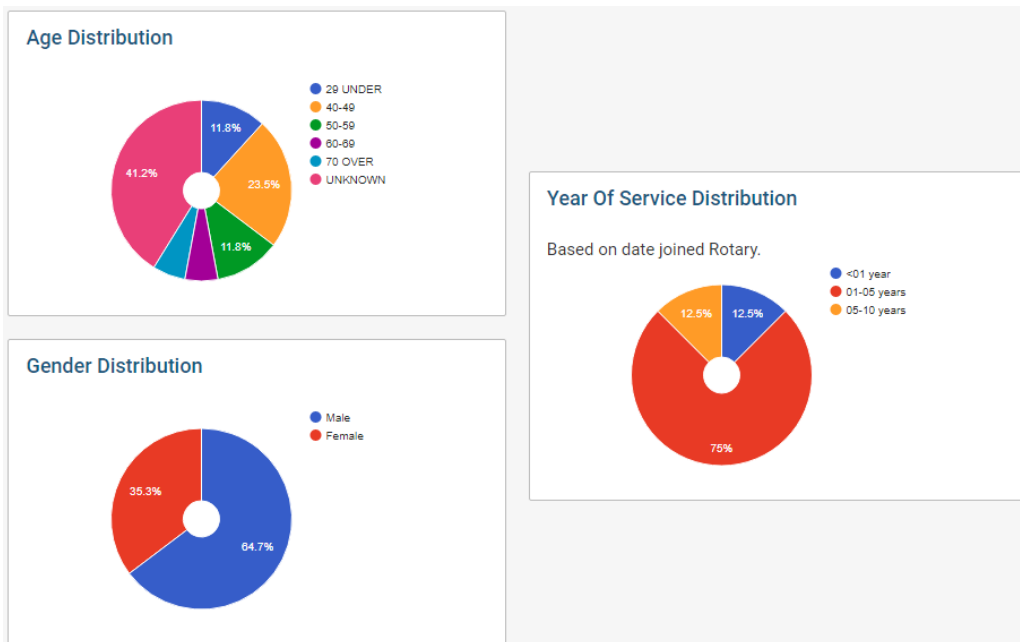
9. The next part of the report displays the following:

- **Club Executives**- Displays the Club Executives.
- **Member Designations**- Displays how many members have designations or awards.
- **Events**- Displays the Club's events.
- **Community Participation** - Displays how many discussion posts, comments, and likes there are. This is pulled from the blog area of ClubRunner.

Club Executives		80
2017-18	President	Sue Baker
2017-18	President Elect	Fred Pohl
2017-18	Secretary	Edward Chu
2017-18	Treasurer	Clare Davis
2017-18	Rotary Foundation	Catherine Moore
2017-18	Social Media	Olaf Stapledon
2017-18	Social Media	John Dean
2017-18	Social Media	Leigh Brackett

Community Participation		22
Discussion Posts	4	8
Comments	9	9
Likes	5	5

Member Designations		55
Past President	2	
Background Check	2	
Club Champion	3	

Events			81
Total attendees	27 members and 0 guests		
Date	**Name**	**Attendees**	**Revenue**
Aug 01, 2017-Aug 31, 2017	Community Hall Fundraiser	10 member(s), 0 guest(s)	0
Jul 01, 2017	Mickey BBQ	17 member(s), 0 guest(s)	0
Jul 01, 2017	Green Town BBQ	0 member(s), 0 guest(s)	0

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What is the Member Activity Report?

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