ClubRunner

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What is the pencil icon displayed on my website?

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When logged in with Administrative access on account's website, you should notice a pencil icon displayed in the bottom right corner across many of the different pages of your website, which will follow you as scroll up and down the page.



This pencil icon will appear across many of the pages available on your ClubRunner website. Clicking on the icon will open a new browser tab or window allowing you to jump into editing content directly.

We'll touch on each of the different areas that this feature can be used.

Editing your homepage or custom pages

Clicking on the pencil icon will automatically bring you into the Website Live Designer to begin editing your page. For example, clicking on the pencil icon while on your Homepage, or any custom pages, will allow you to edit the page directly, without having navigate through your member area.



Editing Site Pages

This can also be done for any site pages that have been created for your website as well! After visiting a site page on your ClubRunner website, click on the pencil icon to be brought directly into the Site Page editor to customize the content on the selected site page.



Editing Website Stories

Finally, when viewing any of the website stories within your website, you can click on the pencil icon to be brought straight to the website story editor to make changes to the story you had been viewing.

