ClubRunner

Which District and Club Positions grant access for the role?

Omar S. - 2021-12-24 - District Organization

This article covers the different types of positions set on the club and District Executive & Directors lists, that grant innate access to a number of modules in the District database.

Non Club Executive (Normal Member):

For Members that are NOT identified as a Club Executive, the member will get access to a number of tools to manage their profile. Below is a list of the modules the member can access in the District Member Area top blue menu bar, and the pages within the modules:

Module	Page
For Clubs	Edit Club Information (Read Only)
For Members	Edit My Profile (Full Access)
	Change My Password (Full Access)
	My Committees (Full Access)
	My Email History (Full Access)
Membership	Member Search (Full Access)
Organization	District Committees (Read Only)
	District eDirectory Reports 2.0 (Read Only)
Documents	Documents (Read Only)
Reports	District eDirectory Reports 2.0 (Read Only)
	Login Activity (Read Only)
Events	Event Planner (Read Only)

Club Executive:

For Members that ARE identified as a current year Club Executive (President, President Elect, Secretary, and Treasurer), they will receive more access to perform their Club duties and manage their Club Information. Below is list of the modules the Club Executive can access in the District Member Area top blue menu bar, and the pages within the modules:

Module	Page
For Clubs	Members List (Full Access)
	Define Club Executives (Full Access)
	Edit Club Information (Full Access)
	RI Integration (Full Access)
	Missing RI Member ID Report (Full Access)
	Club Attendance Report (Full Access)
	Member Updates Archive (Full Access)
	Club Updates Archive (Full Access)
	Executive Compare & Synchronize (Full Access)
	RI Member Synchronization (Full Access)
For Members	Edit My Profile (Full Access)
	Change My Password (Full Access)
	My Committees (Full Access)
	My Email History (Full Access)
Membership	District Dashboard

	Member Search (Full Access)
	Member Updates Archive (Full Access)
	Club Updates Archive (Full Access)
Organization	District Committees (Read Only)
	District eDirectory Reports 2.0 (Read Only)
Documents	Documents (Read Only)
Reports	District eDirectory Reports 2.0 (Read Only)
	Dashboard (Read Only)
	Login Activity (Read Only)
	Member Activity Report (Read Only)
	Club Activity (Read Only)
Attendance	Monthly Club Attendance (Full Access)
Events	Event Planner (Read Only)

District Officers, Directors & Executives

For Members that are identified as a District Officer or District Executive, below are the modules and pages the District Executive is granted automatic access rights to:

Module	**Page**
For Clubs	Define Club Executives (Read Only)
	Edit Club Information (Read Only)
For Members	Edit My Profile (Full Access)
	Change My Password (Full Access)
	My Committees (Full Access)
	My Email History (Full Access)
Membership	District Dashboard (Full Access)
	Member Search (Full Access)
Organization	District Organization Chart (Full Access)
	District Committees (Read Only)
	District eDirectory Reports 2.0 (Read Only)
Communication	Email Services (Can only email District/Club Officers, and Contact Groups)
	Email Templates (Full Access)
	Email Status Report (Full Access)
	Email Traffic Report (Full Access)
Documents	Documents (Read Only)
Reports	District eDirectory Reports 2.0 (Read Only)
	Dashboard (Read Only)
	Login Activity (Read Only)
	Member Activity Report (Read Only)
	Club Activity Report (Read Only)
Events	Event Planner (Read Only)

Assistant & Area Governors

For Members that are identified as an Assistant Governor or Area Governor, below are the modules and pages the member is granted automatic access rights to:

Module	**Page**
For Clubs	Edit Club Information (Read Only)
	Define Club Executives (Read Only)
For Members	Edit My Profile (Full Access)
	Change My Password (Full Access)
	My Committees (Full Access)
	My Email History (Full Access)
Membership	District Dashboard (Full Access)

	Member Search (Full Access)
Organization	District Organization Chart (Full Access)
	District Committees (Read Only)
	District eDirectory Reports 2.0 (Read Only)
	District eDirectory Builder 2.0 (Read Only)
Communication	District Communication (Can only email District/Club Officers, and Contact Groups)
	Email Templates (Full Access)
	Email Status Report (Full Access)
	Email Traffic Report (Full Access)
Documents	Documents (Read Only)
Reports	District eDirectory Reports 2.0 (Read Only)
	District eDirectory Builder 2.0 (Read Only)
	Dashboard (Read Only)
	Club Size/Growth (Read Only)
	Gender Distribution (Read Only)
	Login Activity (Read Only)
	Member Activity Report (Read Only)
	Club Activity Report (Read Only)
Events	Event Planner (Read Only)

Member Access Rights & Roles

On the District there are extra access rights members can hold to administer the District and Clubs. These Access Rights can be given and taken away by District Administrators. Learn more about the District Access Rights, and what each access right grants access to in the District Member Area by clicking here.

Related Content

- Introduction to district access rights
- How do I add, remove, or edit a district officer/director?
- How do I change a member's district access rights?