

## VIDEO: Attendance-Changeover 2023

Omar S. - 2023-05-03 - Changeover Training 2023

### Attendance

Hosted by Omar | Co-host: Syreena

This webinar covers the Attendance module on the club version. Topics include:

- Setting up your club's attendance rules per membership type
- Setting up excused members and leaves of absence
- Setting up make up eligibility windows
- Tracking and managing member and guest attendance
- Adding and managing banked makeups
- Reporting monthly attendance statistics to District
- Generating attendance reports and viewing analytics
- Overview of the Barcode Scanner module

**Length:** 1 hour, 3 minutes